



Live Conferences and Asynchronous Sessions

As a result of the challenges presented by the COVID-19 pandemic, many continuing education providers contacted NBCC for help with developing ways to offer quality continuing education to counselors using virtual delivery methods. To address this clear need, we developed a provision that allowed ACEPs approved to only offer live programs in a synchronous format to hold virtual multi-session conferences that also include asynchronous sessions. This Live Conferences and Asynchronous Sessions accommodation was honored through Dec. 31, 2021.

In a continued effort to support ACEPs' ability to provide quality continuing education to counselors using virtual delivery asynchronous methods, we have developed a revised provision plan effective Jan. 1, 2022:

Who It Is For

ACEPs that are currently approved to offer **live programs in a synchronous format** and **home study programs (asynchronous format)**.

What It Applies To

Multi-session conferences that are only offered **once annually** and will be offered via a virtual delivery format because of social distancing restrictions related to the COVID-19 pandemic.

What It Means

ACEPs that are currently approved to offer a) live programs in a synchronous format and b) home study programs are permitted to hold virtual multi-session conferences that include asynchronous sessions.

These ACEPs are now able to offer qualifying asynchronous as well as synchronous conference sessions for NBCC credit during the virtual conference. These asynchronous sessions would be treated just as if they were live sessions and can be counted in attendance verification for participants when issuing conference certificates of completion at the close of the conference. Please note that a program learning assessment will not be a required component of the asynchronous conference sessions.

This opportunity is intended to serve as a provision for ACEPs approved to offer **both** synchronous and asynchronous programs.

The ability to offer asynchronous conference sessions **does not extend beyond the dates of the advertised virtual delivery conference**. ACEPs will need to be prepared to submit documentation from these sessions at the time of their third-year audit, if requested.

ACEPs do not need to apply for this option and will not be required to submit anything to NBCC prior to advertising these asynchronous conference sessions. However, **these sessions cannot be offered for NBCC credit after the conference has ended.**

Before Your Conference

ACEPs only approved for live program delivery format that would like to offer asynchronous programs in an on-demand, home study format must submit the [ACEP Additional Delivery Format Application](#), required application materials, and appropriate fees. Qualifying home study programs must meet all policy requirements and have additional program components, including being **fully functional and available on demand**, containing an evaluation and a quiz, and issuing an automatic certificate of completion to participants.

If you have any questions about this plan or about how to implement this plan for your organization, please email continuinged@nbcc.org.