

Send form if NO payment is due to:
National Board for Certified Counselors
3 Terrace Way, Suite D
Greensboro, NC 27403-3660
(336)547-0607; FAX: (336)547-0017
E-Mail Address: nbcc@nbcc.org

Send form with payment due to:
NBCC, Recertification Department
PO Box 77698
Greensboro, NC 27417-7698

NBCC REQUEST TO RELINQUISH CERTIFICATION

I wish to relinquish my NBCC certification and I hereby request that NBCC remove my name from the listing of active National Certified Counselors.

My signature below indicates that I understand that by relinquishing my NBCC certification I may no longer use the designation of National Certified Counselor or, if applicable, any specialty designation. I also understand that NBCC will release my scores on the National Counselor Examination or other NBCC examinations upon written request and payment of required fees.

I also understand that if I wish to reinstate my NCC or specialty certifications, I need to pay all required fees and to submit documentation for the required number of continuing education contact hours or to take and pass the National Counselor Examination or other appropriate examinations.

Print Name

NBCC Certificate Number

Past due fees owed \$ _____

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Greensboro, NC 27417-7698**

If no payment is due, return signed form to:

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Greensboro, NC 27403-3660**

Certificate Enclosed (Check One): YES _____ NO _____ (If you cannot find your certificate, you must state this in writing in order for NBCC to process your request.)

List any specialties you hold and are now relinquishing:

Signature

Date

The National Board for Certified Counselors, Inc. (NBCC) values diversity. There will be no barriers to certification on the basis of gender, race, creed, age, sexual orientation, or national origin.